



# Aspiring to become a Leader?

# LEADERSHIP INSTITUTE

ASSOCIATION OF CALIFORNIA SCHOOL ADMINISTRATORS IN  
PARTNERSHIP WITH SACRAMENTO COUNTY OFFICE OF EDUCATION

## HISTORY

In 2017, ACSA proudly opened enrollment of a new credentialing offering: the Preliminary Administrative Services Credential Program. The credential is earned over the course of a year via the Leadership Institute. ACSA's offering of the Leadership Institute is made possible by partnerships with Sacramento County Office of Education and San Bernardino County Superintendent of Schools. With the second cohort of 54 students now well into the fourth course, "Family and Community Engagement," it is safe to say the Leadership Institute has been very well-received by students. What students say sets this credentialing experience aside from others they have had are program director, Dr. Michael Roe's unconventionally direct leadership style, and the opportunity to receive outstanding instruction in a close setting from an all-star faculty. The Leadership Institute courses are taught by **Terrence Davis**, superintendent, Beaumont USD; **Dr. Suzette Lovely**, retired superintendent, Carlsbad USD; **Darren Daniel**, assistant superintendent, HR, Murrieta USD; **Dr. LaFaye Platter**, retired assistant superintendent, HR, Hemet USD; **Kenn Young**, retired superintendent, Riverside COE. ACSA is extremely pleased that all six instructors will be moving forward with us into our second San Bernardino cohort of the program, with the addition of **Dr. Martinrex Kedziora**, superintendent, Moreno Valley USD, who will be co-instructing with Dr. Lovely.

### In order to be eligible for the Leadership Institute, applicants must have:

- an earned teaching credential or service credential,
- five years of full-time teaching experience,
- and a passing score on:
  - ◆ the California Basic Educational Skills Test (CBEST), or
  - ◆ the California Subject Examination for Teacher (CSET).

## CURRICULUM

The program curriculum is based on the California Professional Standards for Education Leaders (CPSEL) and is comprised of 154 hours of in-class instruction and 77 hours of online chats, which take place over the course of the year. This time is organized into six courses, each with an end-of-course paper. In-person meetings of the entire cohort are held every other Saturday (excepting holiday schedules) from 8:30 a.m. – 4:30 p.m. in San Bernardino County, (site to be announced this spring). Faculty members also invite "mini-session experts," individuals with exceptional knowledge in a specific area related to the course, to share their expertise with participants. Online chats take place in small groups which are rotated between each course, and are mediated by online principal-coaches. These chats facilitate online learning and guided fieldwork for each course. Additionally, each student creates an end-of-year project intended to put concepts and standards from the coursework into action. The project centers around a need of the participant's school or district which assists with continued development and implementation, and each project proposal is developed collaboratively with the program director and faculty, as well as with the participant's district coach and peers. Participants present their projects to panels at the end-of-program symposium.

By completing four additional classes the following year (A two-year program total),

candidates may apply the work from Leadership Institute courses to earn their master's degree in Applied School Leadership. This is an option made possible through ACSA's collaboration with National University.

Participants have a support system and wealth of resources available to them throughout the program, beginning with the State of Education orientation meeting prior to the first course. Key concepts, requirements, and program expectations are provided at this meeting, so that participants are inspired and set up to succeed from the beginning. Human resources include the Leadership Institute team, a faculty mentor, district coach, and online principal-coaches. The participant handbook provides details about coursework, fieldwork, online instruction, and policies and procedures. Additionally, Leadership Institute reading materials are provided and distributed to each cohort member shortly after the first registration payment is made.

Upon successful completion of the coursework for the Preliminary Administrative Services Credential, participants' names will be submitted to the program office at CTC for either the Certificate of Eligibility or the Preliminary Administrative Services Credential (if the participant has received an offer of administrative employment by a district).

## COHORT 4 BEGINS AUGUST, 2020

- Administrative credential in one year!
- Practical approach to leadership
- Cost-effective program \$7,500 with financing available
- Coursework applicable towards a Master's Degree in partnership with National University
- Saturday classes
- District-supported program
- Location: San Bernardino (Location TBD)

## HOW TO APPLY

The 2020-21 Leadership Institute application period is now open. The deadline to apply is **May 15, 2020**. Applications and more information are available at [www.acsa.org/credentialing](http://www.acsa.org/credentialing).

To reserve your spot contact e-mail Lead Consultant Michael Roe at [mroe@acsa.org](mailto:mroe@acsa.org).