

**ACSA COMMITTEE MEMBER RECOMMENDATION FORM**

**For the ACSA/CAPEA Committee**

**Purpose of Committee:** The following purposes of the ACSA/CAPEA Committee will advance the interests, needs and well-being of California students so that our schools will once again be the best in the nation and the envy of education worldwide: To identify and study issues in the areas of higher education, administrator preparation and licensing, professional development providers, and legislation for the purpose of building collaboration and informing policy. To work collaboratively to identify issues and concerns of higher education and K-12 public education, professional preparation and development, and partnerships among school districts, institutions of higher education, and professional development providers. To influence and contribute to the education research agenda. To identify issues and make recommendations regarding increasing diversity and membership in the ranks of education administrators and professors of educational administration. ACSA members will be practicing administrators, appointed by ACSA's president. CAPEA members will be professors of education, appointed by CAPEA.

**Responsibilities of committee members:**

Actively contribute to dialogue at the state committee level to advance the common purposes of ACSA and CAPEA.  
Serve as representative and liaison to other related ACSA Committees and other professional organizations.  
Disseminate information from committee meetings to human resources administrators and local IHEs to further collaboration.  
Provide leadership at the region level on issues related to higher education and administrator preparation.  
Contribute to the publication of articles in *Leadership* and region newsletters.  
Attend the ACSA Leadership Summit.

**Ability to:**

Dedicate time to ACSA/CAPEA Committee Projects  
(estimated time commitments is five full days per year).  
Attend three ACSA/CAPEA committee meetings annually. .

**Experience:**

In leadership positions dealing with human resources  
Professional Development and Administrator  
Preparation/Training

**Committee Member Recommended:**

Name \_\_\_\_\_ Social Security #: \_\_\_\_\_  
Title \_\_\_\_\_ District \_\_\_\_\_ School \_\_\_\_\_  
Address \_\_\_\_\_  
(Street) (City) (State) (Zip)  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_  
Superintendent of District \_\_\_\_\_  
Superintendent's Address \_\_\_\_\_  
Nominee's previous ACSA State, Regional or Charter activities: \_\_\_\_\_

- **Please be sure to check the appropriate box for affirmative action:**  Male  Female
- African/American  Asian  Caucasian  
 Eskimo – American Indian  Filipino  Latino

**Special Instructions:**

- ACSA membership is required of the nominee. You are welcome to contact the ACSA Membership Department at (650) 692-4300 if you are unsure.
- Members may serve on only one ACSA State Committee at a time.

SUBMITTED BY: \_\_\_\_\_

REGION: \_\_\_\_\_

DATE: \_\_\_\_\_

**Return completed forms to:**  
**ACSA**  
**Attn: Lori Allred | [lallred@acsa.org](mailto:lallred@acsa.org)**  
**1029 J Street, Suite 500**  
**Sacramento, CA 95814**