



## **2009-10 AB 430 Administrator Training Program Update** (September 10, 2009)

ACSA, in collaboration with the California Department of Education, is providing the following guidance for members regarding the AB 430 program for the 2009-10 school year:

- I. ADMINISTRATOR TRAINING PROGRAM (ATP)**
- II. FUNDING GUIDANCE**
- III. PROGRAM GUIDANCE AND CLARIFICATION: Underperforming Schools and Districts**
- IV. ADDITIONAL GUIDANCE AND CLARIFICATION**
- V. ACSA CONTACT FOR ADDITIONAL ATP INFORMATION AND SERVICES**
- VI. CDE RESOURCES FOR ADDITIONAL ATP INFORMATION**

### **I. ADMINISTRATOR TRAINING PROGRAM (ATP)**

The AB 430 Administrator Training Program is now called the Administrator Training Program (ATP). Previously, only school site administrators (principals, assistant/vice principals) could participate in AB 430. Beginning in 2009-10 school year, school site administrators as well as other school or district administrators may participate in the ATP.

However, LEAs (school districts, etc.) may apply for ATP funding only for school site administrators (principals, assistant/vice principals). All LEAs are eligible to apply for ATP funding for school site administrators. Other school or district administrators may be funded from other school and/or district funds, including state flex funds, or individual personal funds.

### **II. FUNDING GUIDANCE**

#### **1. 2009-10 ATP Funding for New Participants**

Funding for the Administrator Training Program will be available for the 2009-2010 school year in the amount of \$1 million. New participants will be funded in the sum of \$3,000 per participant. The available funding will fund the participation of 333 participants for the 2009-10/2010-11 funding cycle. ATP funding for new participants will be funded from federal Title II funds (not subject to state categorical program fund flexibility).

## **2. 2009-10 ATP Funding Application Process**

The ATP is funded exclusively by federal Title II funds. To participate in the Title II funding application process, LEAs need to apply at the Management System for Administrative Training (MSfAT) Web site at [www.ab430training.org/](http://www.ab430training.org/) to register new participants and apply for funding. Only LEAs, not individuals, may apply for funding.

The application period for LEAs to apply for new funding is anticipated to open in mid/late September 2009. Interested LEAs are advised to check the MSfAT Web site often and encouraged to apply for funding as soon as it becomes available.

This funding is only for Principals and Assistant/Vice Principals. All former requirements including the two-year time limit applies to recipients who apply for, and accept these federal funds.

LEAs who apply for this funding need to be aware that this is NOT flexible funding in accordance with California Education Code.

## **3. Other Funding Clarifications**

### **A. Other Funding Sources for the ATP**

Participants not using (or not eligible to use) ATP funds may use other school/ district or personal funds to participate in the ATP. Districts may also use state flex funding to fund new participants in the ATP.

### **B. Districts that Applied for New AB 430 Funding in 2008-09**

LEAs that received new AB 430 grants for the 2008-09/2009-10 funding cycle will receive the full allocation of \$3,000 per eligible participant (school site administrators) to complete all training requirements.

### **C. District AB 430 Flex Funding (for eligible districts)**

In 2009-10, LEAs that applied for new AB 430 funding in the 2008-09 school year will automatically receive an additional allocation of \$2,080.63 (per grant application) in state unrestricted (flex) funds—less the calculated reduction(s). That is, these LEAs will not be required to apply for this additional flex funding in 2009-10.

The AB 430 flex funding district allocation for the 2009-10 school year has been calculated as follows:

- a. # of new district AB 430 grant applications in 2008-09 (on the MSfAT)
- b. multiplied by \$2,080.63 (equals the per person 2008-09 state funded portion of AB 430 training)
- c. minus any calculated state budget reductions (15%) for unrestricted categorical (state flex) funds

This additional district AB 430 state flex funding allocation will continue to flow for the duration of SB3X 4 and will be subject to additional budget reductions as may be determined by future state budget acts or legislation.

### **III. PROGRAM GUIDANCE AND CLARIFICATION:**

#### **Underperforming Schools and Districts**

##### **1. AB 430 Training Requirements for PI Year 3 School Districts**

ATP training continues to be administrator training that meets the definition of the type of professional development required in Corrective Action 6: "Instituting and fully implementing a new curriculum that is based on state academic content and achievement standards, including providing appropriate professional development based on scientifically-based research for all relevant staff that offers substantial promise of improving educational achievement for high priority pupils."

Local educational agencies (LEAs) in Year 3 or beyond of Program Improvement should review the Program Improvement frequently asked questions (available soon on the CDE Web site). Certain flexibility provisions will have a different impact on those LEAs.

##### **2. AB 430 Training Requirements for IIUSP Schools**

IIUSP schools continue to be accountable for participating in ATP training.

### **IV. ADDITIONAL GUIDANCE AND CLARIFICATION**

##### **1. ATP continues to be a Tier II Administrative Services Credential Pathway**

ATP training, provided by a State Board of Education (SBE) approved provider, continues to be a credentialing pathway for earning the Tier II Professional (Clear) Administrative Services Credential for eligible participants (see Commission on Teacher Credentialing (CTC) web site at [www.ctc.ca.gov/](http://www.ctc.ca.gov/) for additional details regarding eligibility for Tier II credential). Participants need to complete all ATP requirements (Institute and Practicum for Modules 1-3, on-line ATP survey) with an SBE-approved provider and submit documentation as required by the CTC.

##### **2. Requirement for LEA Matching Funds**

Local educational agencies (LEAs) receiving ATP grant awards are still required to provide \$1,000 in matching funds per ATP participant. Any combination of local, federal, or private resources or contributions may be used for the LEA's match. In-kind resources or in-kind contributions may not be used for the match.

##### **3. NEW: District Responsibility for Registering All AB 430 Participants**

With the announcement of the opportunity to apply for ATP funding in late September, LEAs will be responsible for registering ALL of their ATP participants on the Management System for Administrator Training (MSfAT) Web site at [www.ab430training.org/](http://www.ab430training.org/). This includes:

- a) all participants receiving ATP grant awards, AND
- b) all participants whose training is being/has been funded by other school/district funds (including flex funds) or at personal participant expense

Beginning in mid/late September 2009, LEAs will register all ATP participants, regardless of funds used for ATP training (state flex funds, federal Title II funds, other school/district or personal funds), on the MSfAT Web site.

#### **4. AB 430 Provider Responsibility for Submission of Completed ATP Hours**

SBE-approved ATP providers continue to be responsible for submitting completed Institute and Practicum hours for participants on the MSfAT Web site for verification of completion of training requirements.

#### **5. Participant Responsibility for Completing ATP On-Line Survey**

Upon the completion of all (160) ATP Institute and Practicum hours (as submitted by an SBE-approved provider) each participant is responsible for completing the on-line ATP survey available on the MSfAT Web site at [www.ab430training.org/](http://www.ab430training.org/). Completion of this survey is required for the final allocation of the ATP grant award to be received by the participant's LEA.

#### **6. NEW: LEA Responsibility for Issuance of AB 430 Certificates of Completion**

As of May 1, 2009, the CDE has instituted a new on-line system for issuing certificates of completion (COCs) for AB 430. The responsibility for issuing COCs is being transferred from SBE-approved AB 430 providers to LEAs. The new online process is as follows:

- a) SBE-approved AB 430 providers will register completed training hours for participants on the MSfAT Web site.
- b) MSfAT will send notification to LEAs when individual participants have completed all of the training requirements for each module.
- c) LEAs will download/print the COCs, secure required signatures, and arrange for getting the COCs to participants.

LEAs may add contact information for the MSfAT by contacting Judy Sinclair at [jsinclair@cde.ca.gov](mailto:jsinclair@cde.ca.gov).

### **V. ACSA CONTACT FOR ADDITIONAL ATP INFORMATION AND SERVICES**

ACSA ATP Coordinator: Mary Gomes, Executive  
Educational Services  
(800) 608-2272  
[mgomes@acsa.org](mailto:mgomes@acsa.org)

## VI. CDE RESOURCES FOR ADDITIONAL ATP INFORMATION

### 1. California Department of Education (CDE) ATP staff:

Ron Taylor, Education Administrator I  
Title II Leadership Office  
(916) 323-4819  
[rtaylor@cde.ca.gov](mailto:rtaylor@cde.ca.gov)

Program Issues –  
Judy Sinclair, Consultant  
Title II Leadership Office  
(916) 323-5846  
[jsinclair@cde.ca.gov](mailto:jsinclair@cde.ca.gov)

Fiscal Issues –  
Shoshannah Fuentes, Analyst  
Title II Leadership Office  
(916) 323-1318  
[sfuentes@cde.ca.gov](mailto:sfuentes@cde.ca.gov)

### 2. California Department of Education (CDE) District Intervention Office staff:

Laura Wagner, Education Administrator I  
District Intervention Office  
(916) 319-0599  
[lwagner@cde.ca.gov](mailto:lwagner@cde.ca.gov)

Syma Solovitch, Consultant  
District Intervention Office  
(916) 319-0476  
[ssolovitch@cde.ca.gov](mailto:ssolovitch@cde.ca.gov)

### 3. On-line ATP Information Available From the CDE:

Action on the 2008 and 2009 Budget Acts home page (includes SSPI letters and individual program FAQs):  
[www.cde.ca.gov/fq/fr/eb/yr09budgetacts.asp](http://www.cde.ca.gov/fq/fr/eb/yr09budgetacts.asp)

Administrator Training Program FAQs (based upon the 2008 and 2009 budget acts):  
[www.cde.ca.gov/fq/fr/eb/ab430admtfaq.asp](http://www.cde.ca.gov/fq/fr/eb/ab430admtfaq.asp)

Administrator Training Program Home page:  
[www.cde.ca.gov/pd/ai/tg/index.asp](http://www.cde.ca.gov/pd/ai/tg/index.asp)

Administrator Training FAQs (2008-09):  
[www.cde.ca.gov/fq/fo/r12/atp08faqs.asp](http://www.cde.ca.gov/fq/fo/r12/atp08faqs.asp)